

**WOODVILLE DAY NURSERY AND KINDERGARTEN**

78 Findon Road Woodville West SA 5011

Phone: 08 84459869 FAX: 08 82446061 EMAIL: woodvillednk@bigpond.com

**Childcare Waiting List Application**

**\$30 Application fee applies- non refundable**

CHILD'S DETAILS					
Family Name:	<input type="text"/>				
Given Names:	<input type="text"/>				
Date of Birth:	<input type="text"/> / <input type="text"/> / <input type="text"/>	or expected birth	<input type="text"/> / <input type="text"/> / <input type="text"/>	Sex	M/F <input type="text"/>
REQUESTED BOOKING DETAILS					
Arrival Time:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Pick up time:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Requested start date:	<input type="text"/> / <input type="text"/> / <input type="text"/>	If bookings can be flexible please tick			<input type="text"/>
Has the child attended childcare before? Yes/No	<input type="text"/>				

PARENT/GUARDIAN APPLYING	
Name:	<input type="text"/>
Relationship to child:	<input type="text"/>
Best Phone:	<input type="text"/>
Mobile:	<input type="text"/>
Email:	<input type="text"/>
Address:	<input type="text"/>
Suburb:	<input type="text"/>
Postcode:	<input type="text"/>

ACCESS GUIDELINES	
We abide by the Priority of Access guidelines set by the Dept. of Family & Community Services Please tick the applicable box below	
<input type="checkbox"/>	Child at risk of abuse or neglect OR Family in Crisis
<input type="checkbox"/>	Family with recognised work, study or work-related commitments
<input type="checkbox"/>	Family with greatest need for childcare support

Waiting list applications are not necessarily processed in order of receipt.

***Siblings of children already attending the centre will be accepted first.***

Families with a specific day requirement may have their day/s come up sooner or later than the requested date.

Families will be advised by phone or email if this occurs. If day/s come up sooner they will be offered but if not taken up families will have to wait until their requested day comes up again.

**Families will need to advise the centre every 1 month by phone or email if they are still interested in remaining on the waiting list.**

***It would be appreciated that if you no longer wish to stay on our waiting list, that you advise us ASAP to keep our list current.***

Please ensure you have received a copy of our centre handbook and fee schedule.

Read and Signed:

Date:

Child care centre/s previously attended:

(Reasons for leaving )

Occupation:

(Mum)

(Dad)

**If No Contact Is Made With The Centre, The  
Application Will Be Removed From Our List.**

Contact Made:

**Office use:**

Admin Fee Paid:

Date: